

**Geddes Development Corporation  
Multi-Purpose Center Rental Agreement**

Contacts: Judy Parker: 605.680.0275  
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**Make checks out and return to:  
Geddes Development Corp  
37340 286th Street  
Geddes, SD 57342**

Renter: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Time of Event: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Type of Event: \_\_\_\_\_

**Community Center Policy and Conditions**

Rental Rates: ***Please check each area to be rented***

**THE FOLLOWING EVENTS REQUIRE \$100 DEPOSIT AT BOOKING, THESE INCLUDE THE KITCHEN**

- \_\_\_\_ Wedding Reception and Dance \$400/3 days
- \_\_\_\_ Reception Only \$200/day
- \_\_\_\_ Dance Only \$300/day
- \_\_\_\_ Additional Days \$50/day
- \_\_\_\_ Family Reunion \$200/day
- \_\_\_\_ Meeting with meal (Over 50 people) \$200/day
- \_\_\_\_ Meeting with meal (Less than 50 people) \$100/day

<b>Office Use Only:</b>
Agreement Received _____
Rental Check # _____
Deposit Check # _____
To _____

\_\_\_\_ Alcohol-License Holder: \_\_\_\_\_ Security By: \_\_\_\_\_

**THE FOLLOWING EVENTS DO NOT REQUIRE A BOOKING FEE**

- \_\_\_\_ Class Reunions Free Will
- \_\_\_\_ Non Profits, Firemen, Fur Traders, etc Free Will
- \_\_\_\_ Small Events (birthday, shower, etc.) \$50/day
- \_\_\_\_ Sporting Activity with Spectators \$50/day
- \_\_\_\_ Youth Meeting with adult present \$20/day

**Deposit:** A deposit of \$100 will be returned to the renter provided there is no damage to the facility and no extra janitorial services are required. **Deposits should be paid with a check separate from the rental fee. Events not requiring a deposit should be paid when picking up the event fob.** Should any damages occur while under the control of the renter or additional cleaning for failure to follow the "Renter's Checklist" will cause the renter to forfeit the deposit plus any additional charges. **All items brought in must be removed before noon on the day after your event. An additional day will be taken out of the deposit if this is not complied with.**

**Scheduling:** Renters must sign this contract and pay the rental rate to confirm dates.

**Alcohol:** If alcohol is to be consumed at the event, the renter must also have a permit granting permission by the Geddes City Council prior to event. Security is required for dances and events where alcohol is served, at the renter's expense.

**Hold Harmless:** The Geddes Development Corporation will not be responsible for personal injuries or personal loss that may occur during rental of the facility.

**Fobs:** A fob will be given out by one of the committee members after the completion of the rental form and all payment is up to date. All doors must be locked at the completion of the event. If fobs are not returned, the deposit will not be returned to the renter.

The renter accepts the above "rental agreement" and conditions as set forth by the Geddes Development Corporation.

Date \_\_\_\_\_

Date \_\_\_\_\_

Renter: \_\_\_\_\_

Member of Dev Corp \_\_\_\_\_